

**Overview and Scrutiny Committee – work programme 2009/10**

	<b>2 July 2010</b>
	<ul style="list-style-type: none"> <li>• Presentations by Cabinet Member (Corporate and Customer Services and Human Resources) , Cabinet Member (Resources) and Cabinet Member (ICT)</li> <li>• Budget Monitoring</li> <li>• Integrated Corporate Performance Report</li> <li>• Report on Scrutiny Review of Impact of Winter Weather and Response to it.</li> <li>• Monitoring of Operation of new Customer Insight Unit</li> <li>• Shared Services</li> </ul>
	<b>27 September 2010</b>
	<ul style="list-style-type: none"> <li>• Integrated Corporate Performance Report</li> <li>• Cabinet response to Scrutiny Review of External Communication</li> <li>• Cabinet Response to Scrutiny Review of Impact of Winter Weather and Response to it</li> <li>• Report on Scrutiny Review of External Communication</li> </ul>
	<b>18 October 2010</b>
	<ul style="list-style-type: none"> <li>• Update on ICT</li> </ul>
	<b>29 November 2010</b>
	<ul style="list-style-type: none"> <li>• Integrated Corporate Performance Report</li> <li>• Budget Monitoring Report</li> </ul>
	<b>14 January 2011</b>
	<ul style="list-style-type: none"> <li>• Medium Term Financial Strategy</li> </ul>
	<b>21 February 2011</b>
	<ul style="list-style-type: none"> <li>• Integrated Corporate Performance Report</li> <li>• Budget Monitoring Report</li> </ul>
	<b>25 March 2011</b>
<b>Other issues</b>	
<ul style="list-style-type: none"> <li>• Herefordshire Public Services – possible consideration of effectiveness of working arrangements</li> <li>• Herefordshire Partnership</li> </ul>	

**Further additions to the work programme will be made as required**

**ADULT SOCIAL CARE AND STRATEGIC HOUSING SCRUTINY COMMITTEE**  
**WORK PROGRAMME 2009/10**  
**PRESENTED FOR CONSIDERATION ON 21 JUNE 2010**

<b>26 July 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Scrutiny Review of Home Care Services</li> <li>• Review of Cabinet's Response to the Scrutiny Review of Housing Allocation</li> <li>• Presentation by the Cabinet Member (Older People &amp; Social Care, Adults)</li> <li>• Putting People First</li> </ul>
<b>25 September 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Safeguarding Board, Adult Social Care – Improvement Programme</li> <li>• Review of Cabinet's Response to the Scrutiny Review of Home Care Services</li> <li>• Report on a seminar on the Scrutiny Review of Housing Allocation</li> <li>• Procurement of Mental Health Services - update</li> <li>• Action Plan Monitoring: Scrutiny Review of Housing Allocation</li> </ul>
<b>13 December 2010</b>	
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Joint Strategic Needs Assessment</li> <li>• Quality Care Commission Annual Performance Assessment</li> <li>• Action Plan Monitoring: the Scrutiny Review of the Support to Carers in Herefordshire, Joint Scrutiny Review Of The Transition From Leaving Care To Adult Life and the Scrutiny Review of Home Care Services</li> </ul>
<b>24 January 2011</b>	
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Safeguarding Board, Adult Social Care – Improvement Programme</li> <li>• Performance Monitoring</li> </ul>
<b>21 March 2011</b>	
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Action Plan Monitoring: the Scrutiny Review of the Support to Carers in Herefordshire, Joint Scrutiny Review Of The Transition From Leaving Care To Adult Life and the Scrutiny Review of Home Care Services, Scrutiny Review of Housing Allocation</li> </ul>

**Further additions to the work programme will be made as required  
Children's Services Scrutiny Committee - Work Programme - 2009/10  
For following 14 June 2010**

**Member Seminar**

**Note:** All Councillors will be invited to a seminar based on one of the Every Child Matters themes on 5 July 2010 (morning) (further details will be sent in due course)

**1 October 2010 at 10.00am**

	<ul style="list-style-type: none"> <li>• Issues for Scrutiny raised from the seminar on 17 June 'Children's Trust Be Healthy Outcome Group'</li> <li>• Issues for scrutiny raised from the seminar on 5 July.</li> <li>• Mobile ICT Working - Update</li> <li>• Travellers Children Team – update following the bringing 'in house' of the Service.</li> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

**Member Seminar**

**Note:** All Councillors will be invited to a seminar based on one of the Every Child Matters themes on 4 October 2010 (afternoon) (further details will be sent in due course)

**Extra Meeting – date and time to be advised but likely to be end of October**

	<ul style="list-style-type: none"> <li>• Early Years and Primary School performance. (pupil and school)</li> <li>• Herefordshire School Task Group – Further Update (Note: Cabinet on 21 October are scheduled to consider a further report. The Chairman has indicated that Scrutiny may also consider the report and the Executives response to it.)</li> <li>• Committee Work Programme.</li> </ul>
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<b>10 December 2010 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Issues for scrutiny raised from the seminar on 4 October.</li> <li>• Consider the draft revised Children and Young Peoples Plan**</li> <li>• Update following Safeguarding Peer Review</li> <li>• Validated Examination Results – the Chairman is considering whether the report should cover whole school or particular groups e.g. boys vs. girls or special or travellers.)</li> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

<b>Member Seminar</b>	
<p><b>Note:</b> All Councillors will be invited to a seminar based on one of the Every Child Matters themes on 7 February 2011 (afternoon) (further details will be sent in due course)</p>	

<b>11 March 2011 at 10.00am</b>	
	<ul style="list-style-type: none"> <li>• Issues for scrutiny raised from the seminar on 7 February.</li> <li>• Make a positive contribution (subject to consideration by new Director)</li> <li>• Update on Directorate Reorganisation.</li> <li>• Capital Budget Monitoring.</li> <li>• Revenue Budget Monitoring</li> <li>• Performance Digest</li> <li>• Committee Work Programme.</li> </ul>
Scrutiny Reviews	--

Possible future items on:

- Policy developments from new government and how to respond to them as an LA and family of schools (see minutes June 2010)
- Be Healthy' issues (obesity / alcohol / lifestyle/housing/ CAMHS/ psychology service) also consider inviting members from Health Scrutiny. (see minutes June 2010)
- \*\*Consideration and contribution to the review of the Children and Young People's Plan – current draft timetable indicates this could come to Committee either October or December 2010.
- The 14 – 19 Strategy
- Foundation and Academy Schools
- Governance arrangements for the Children's Trust and partnerships.
- Delivery plans to be submitted to Committee for the Children and Young People Plan.

In consultation with the Chairman and Vice-Chairman the Director of Children's Services is working up a programme of open seminars for Members based on defined themes.

**Suggested themes or Issues identified by the Director for future agendas**

<b>Date</b>	<b>Subject</b>
To be confirmed	Economic Well Being: 14-19 Strategy.
To be confirmed	Positive Contribution: Targeted / Integrated Youth Services
To be confirmed	Enjoy and Achieve: Attendance

**COMMUNITY SERVICES SCRUTINY COMMITTEE**

**WORK PROGRAMME TO BE PRESENTED FOR CONSIDERATION ON 28 JUNE 2010**

	<b>8 October 2010</b>
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Crime &amp; Disorder Reduction Partnership Scrutiny – Update</li> <li>• Review of Cabinet's Response to the Review on Volunteering</li> <li>• Review of Festivals in Herefordshire</li> </ul>
	<b>6 December 2010</b>
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Crime &amp; Disorder Reduction Partnership Scrutiny – Update</li> <li>• Action Plan Monitoring: Review of Community and Safety Drugs Partnership, Review of the Herefordshire Economic Development Strategy 2005- 25, Review of Tourism.</li> </ul>
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Festivals in Herefordshire</li> </ul>
	<b>11 February 2011</b>
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> </ul>
	<b>7 March 2011</b>
Items	<ul style="list-style-type: none"> <li>• Budget Monitoring</li> <li>• Performance Monitoring</li> <li>• Edgar Street Grid – Update</li> <li>• Crime &amp; Disorder Reduction Partnership Scrutiny – Update</li> <li>• Action Plan Monitoring: Review of Community and Safety Drugs Partnership, Review of the Herefordshire Economic Development Strategy 2005- 25, Review of Tourism and Review on Volunteering.</li> </ul>
Scrutiny Reviews	<ul style="list-style-type: none"> <li>• Review of Access to Services</li> </ul>

To add: Provision of Advice Services

**Further additions to the work programme will be made as required.**

**ENVIRONMENT SCRUTINY COMMITTEE WORK PROGRAMME**

For consideration by Committee 28 June 2010

<b>Tuesday 2.00pm 13 July 2010 Brockington</b>	
	<ul style="list-style-type: none"> <li>• The Herefordshire Local Access Forum – presentation on their work and questioning by the Committee.</li> <li>• A Review of the Public Rights of Way Service Performance and Outcomes. – (to inform of the scope of the rights of way service, clarify Amey and Council roles, outcomes and progress towards those outcomes. The report will also set out to address or clarify some of the regular rights of way related queries raised.)</li> <li>• Performance in relation to planning applications and enforcement.</li> <li>• Committee Work Programme</li> </ul>

<b>9.30am 13 September 2010</b>	
	<ul style="list-style-type: none"> <li>• Good Environmental Management (GEM) – end of year performance report.</li> <li>• ** Consideration of the draft LTP3 (provisional item)</li> <li>• Progress report on actions following the Scrutiny Review of On-Street Parking.</li> <li>• Safer Roads Partnership – Update by Council's Member on SRP Board.</li> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>

<b>9.30am 26 November 2010</b>	
	<ul style="list-style-type: none"> <li>• Further update on the Review of the Travellers' Policy</li> <li>• County Rail Facilities – update by Cabinet Member following discussions with providers.</li> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>

<b>9.30am 28 February 2011</b>	
	<ul style="list-style-type: none"> <li>• Capital Budget Monitoring</li> <li>• Revenue Budget Monitoring.</li> <li>• Report on Performance Indicators.</li> <li>• Committee Work Programme</li> </ul>

Items for consideration as the programme is further developed:

- The effect on Herefordshire of changes to the Single Farm Payments system (e.g. hedge cutting, drainage ditch clearance)
- Any specific issues arising from Council Strategies or Plans.
- \*\*Contribute to policy development of LTP3. Draft timetable for the policy review indicates this could come to scrutiny in September 2010.
- Consideration of revised/reviewed Flood Defence Policy.
- Consider inviting the Environment Agency to discuss the environmental impact, of the Open Windrow Greenwaste composting facility at Morton-on-Lugg. (Minute 60 – Committee work programme and Minute 64)
- Colwall Railway Bridge – review any traffic/pedestrian safety issues arising (see Minute 65 of 20.4.09)



## Health Scrutiny Committee Work Programme 2009/11

The agenda will be based on:

- Quarterly Updates – Service Development
- Statutory Business including consultations
- Quality Assurance and Public Engagement
- Population Health and Equalities

<b>30 July</b>	
	<ul style="list-style-type: none"> <li>• Follow up points from previous meetings and “need to know” information from Health Trusts.</li> <li>• Examination of response to Swine Flu</li> <li>• Provider Services Integration</li> <li>• World Class Commissioning</li> <li>• Population Health –alcohol misuse and smoking</li> <li>• View of Local Medical Committee on Response to Scrutiny Review of GP Services</li> </ul>
<b>20 September</b>	
	<ul style="list-style-type: none"> <li>• Updates from Chief Executives (including full performance Update)</li> <li>• Ambulance Service Review Update (including Community First Response Manager)</li> <li>• Patient Transport Manager</li> <li>• Quality assurance</li> <li>• World Class Commissioning</li> <li>• Population Health – improving people’s diet and taking up exercise.</li> </ul>
<b>22 November</b>	
	<ul style="list-style-type: none"> <li>• Follow up points from previous meetings and “need to know” information from Health Trusts.</li> <li>• Population health – Access to health services in a rural County (including dental health)</li> <li>• World Class Commissioning</li> <li>• Mental Health Procurement Update</li> </ul>
<b>21 January</b>	
	<ul style="list-style-type: none"> <li>• Updates by Chief Executives of Health Trusts</li> <li>• Population Health - health and wellbeing of older people</li> <li>• World Class Commissioning</li> <li>• Update on response to Scrutiny Review of GP Services</li> </ul>
<b>18 March</b>	
	<ul style="list-style-type: none"> <li>• Follow up points from previous meetings and “need to know” information from Health Trusts.</li> <li>• World Class Commissioning</li> <li>• Population Health – Issues relating to housing</li> </ul>

**Progress in response to recommendations made and issues raised by the Strategic Monitoring Committee in March 2010**

<b>Information Communication and Technology Services Update</b>	
<p><b>Recommendations</b></p> <p>(b) a further progress report be made in 6 months time, noting in particular ongoing work on the interface between the Social Care Framework system with the Council's finance system and Civica software packages; and</p> <p>(c) Councillor WLS Bowen be deputed to discuss access to the intranet for Members to identify and seek to resolve the apparent problems.</p>	<p>Response/Action</p> <p>In work programme for 18 October.</p> <p>Work being undertaken.</p>
<b>Integrated Corporate Performance Report</b>	
<p><b>Recommendations</b></p> <p>the Children's Services Scrutiny Committee's consideration of performance against a range of education attainment targets should be reported back to the Overview and Scrutiny Committee.</p>	<p>Further information contained in covering report to the overview and Scrutiny Committee on the Annual Corporate Performance Report.</p> <p>Briefing note circulated 24 June.</p>
<b>Budget Monitoring Report 2009/10</b>	
<p>(b) briefing notes be circulated to Members of the Committee on the overspend on the managing agent contract with Amey Wye Valley; the background to and administration of the Leader Vital grant; capital expenditure on City Centre enhancements and details of the works;</p> <p>(c) a report be made to the Adult Social Care and Strategic Housing Scrutiny Committee on the operation of the Panel reviewing the level of void placements in residential homes and day care facilities and its effectiveness in reducing voids.</p>	<p>Briefing note circulated 11 June.</p> <p>Information included in Budget Monitoring Report to Adult Social Care and Strategic Housing Scrutiny Committee – 31 March 2010</p>